EverLearn 恆學

EverLearn Education Technology Co., Ltd. 恆學教育科技有限公司
5F-5, No. 3, Aly. 4, Ln. 315, Sec. 2, Zhonghua Rd., Zhongzheng Dist., Taipei City, Taiwan
hello@everlearn.com.tw

Vendor data sheet

廠商資料表

Company details

Company name	EverLearn Education Technology Co., Ltd. 恆學教育科技有限公司	Tax ID	Pending
Responsible person	To fill: responsible person	Registered address	5F-5, No. 3, Aly. 4, Ln. 315, Sec. 2, Zhonghua Rd., Zhongzheng Dist., Taipei City, Taiwan
Date of registration	To fill: registration date	Capital	To fill: capital
Contact person	To fill: contact person	Phone	To fill: phone
Email	hello@everlearn.com.tw	Website	To fill: web address
Business scope	Software services, online information services, animation production, management consulting		

Bank details

Account name	To fill: account name	Bank and branch	To fill: bank and branch
Account number	To fill: account number		

ISO 9001 clause 8.4 supplier evaluation

The answers follow ISO 9001 clause 8.4, control of externally provided processes, products and services.

8.4.1 **Quality system**	No third party certificate yet. The responsible person has working experience with ISO 9001 and ISO 13485. The production flow is documented: intake, production, customer review, delivery. Every version keeps its review and change record.
8.4.2 **Data protection**	Customer material is accepted only after an NDA is signed and is used only for that customer's courses. Source files are deleted within 30 days of project end, or as the customer requires. Personal data is handled under Taiwan's Personal Data Protection Act. To fill: where files are stored and which AI tools are used
8.4.3 **Subcontractors**	There are no subcontractors at present. If outside voice work or translation is needed, we get the customer's written consent first and require the same confidentiality terms from the supplier.
8.4.4 **Insurance**	To fill: type and amount of cover, or state that there is none

8.4.5 **Business continuity**

Project files and course files are stored in the cloud with backups. For delivered courses, the customer can ask for the MP4 and subtitle files at any time.

To fill: back up plan if the main person cannot work, and recovery time